



**Tuesday, January 7, 2025  
Annual Reorganization and Regular Meeting**

**Administration Building  
4567 Route 9 North  
Howell, New Jersey 07731**

**7:00 PM**

**At 7:00 PM the Board will convene to Public Session and may convene to Executive Session when needed and will return to Public Session upon completion of Executive Session business. (This constitutes an adequate notice of said meeting under the provision of Chapter 231, PL 1975). Please note Board Meeting is recorded for future possible airing on the district and other media venues.**

## **A. Call to Order**

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<b>Subject</b>	<b>1. Notice of Meeting</b>
Meeting	Jan 7, 2025 - Annual Reorganization and Regular Meeting
Category	A. Call to Order
Access	Public
Type	Procedural

The Annual Reorganization and Regular Meeting of the Howell Township Board of Education will be held at 7:00 PM on January 7, 2025, in the Main Meeting Room of the Administration Building, 4567 Route 9 North, Howell, New Jersey. At 7:00 PM the Board will convene to Executive Session and will reconvene to Public Session upon completion of Executive Session business. (This constitutes an adequate notice of said meeting under the provision of Chapter 231, PL 1975).

The meeting may be viewed through the district website.

Mrs. Martianne Degliuomini, Board Member  
Mrs. Alexandria Langenberger, Board Member  
Mrs. Maggie Lazur, Newly Elected Board Member  
Dr. Denise Lowe, Board Member  
Mrs. Cristy Mangano, Board Member  
Mr. Joseph Mauer, Board Member  
Dr. Sara Moran, Newly Elected Board Member  
Mrs. Jennifer Okerson, Board Member Re-Elected  
Mr. Ira Thor, Board Member

<b>Subject</b>	<b>2. Board Goals</b>
Meeting	Jan 7, 2025 - Annual Reorganization and Regular Meeting
Category	A. Call to Order

Access Public  
Type Procedural

## Board of Education Goals 2024-2025

### Learner Success

Reestablish academic striving, high expectations for every student, and a culture of learner resilience through individual support for all students.

### Governance

Monitor student progress and curricular programs with greater frequency, depth, and data analysis.

### Boardsmanship

Model collaboration, critical discourse, and civic engagement for all the students of this district.

### Finance and Operations

Prioritize the funding of balanced, developmentally appropriate, inclusive, and responsive learning environments

**Subject** 3. Statement to the Public  
Meeting Jan 7, 2025 - Annual Reorganization and Regular Meeting  
Category A. Call to Order  
Access Public  
Type Procedural

The Howell Township Board of Education operates in a robust committee structure. Agenda items have been presented and evaluated in the committee format, or vetted administratively, prior to the Superintendent making the recommendation to the Board of Education. In the committee process and subsequently, the members of the Board work with the administration and the Superintendent of Schools to assure that they fully understand the matter. Committee Chairs then make full reports to the Board prior to action being taken. In rare instances, matters are presented to the Board of Education for broader discussion at the same meeting where final action may be taken.

**Subject** 4. District Goals  
Meeting Jan 7, 2025 - Annual Reorganization and Regular Meeting  
Category A. Call to Order  
Access Public  
Type Procedural

## District Goals 24-25

### **Learner Success:**

Identify and close learning gaps through explicit instruction, small-group learning experiences, and bolster classroom cultures of learning.

### **District Culture & Climate:**

Expand a positive culture of learning while supporting the social and emotional needs of all members of our school community with an emphasis on inclusive and culturally proficient practices.

### **Community Interaction:**

Invigorate district outreach to, and interaction with, the community through a broad spectrum of communication platforms.

### **Operations:**

Optimize operational efficiencies and expand revenue opportunities in all areas to maximize resources for classroom instruction and student supports.

### **Subject**

### **5. Roll Call**

Meeting

Jan 7, 2025 - Annual Reorganization and Regular Meeting

Category

A. Call to Order

Access

Public

Type

Procedural

### **Subject**

### **6. Salute to Flag**

Meeting

Jan 7, 2025 - Annual Reorganization and Regular Meeting

Category

A. Call to Order

Access

Public

Type

Procedural

### **Subject**

### **7. Statement of Vision and Mission**

Meeting

Jan 7, 2025 - Annual Reorganization and Regular Meeting

Category

A. Call to Order

Access

Public

Type Procedural

**Subject 8. Announcement by President, Pro Tem, Mr. Ronald Sanasac**

Meeting Jan 7, 2025 - Annual Reorganization and Regular Meeting

Category A. Call to Order

Access Public

Type Information, Procedural

Adequate notices of this meeting, as required by Chapter 231, PL 1975, were distributed by the Secretary on December 18, 2024.

**Subject 9. Announcement of Election Results, Mr. Ronald Sanasac, Board Secretary**

Meeting Jan 7, 2025 - Annual Reorganization and Regular Meeting

Category A. Call to Order

Access Public

Type Procedural

**Subject 10. Oath of Office Administered by Mr. Ronald Sanasac, Board Secretary to the re-elected and newly-elected members of the Howell Township Board of Education**

Meeting Jan 7, 2025 - Annual Reorganization and Regular Meeting

Category A. Call to Order

Access Public

Type Procedural

**Subject 11. Nominations for Board President**

Meeting Jan 7, 2025 - Annual Reorganization and Regular Meeting

Category A. Call to Order

Access Public

Type Procedural

**Subject 12. Appointment of Board President**

Meeting Jan 7, 2025 - Annual Reorganization and Regular Meeting

Category A. Call to Order

Access Public

Type Action  
Recommended Appointment of Board President  
Action

**Subject 13. Board President Assumes Chair**

Meeting Jan 7, 2025 - Annual Reorganization and Regular Meeting  
Category A. Call to Order  
Access Public  
Type Procedural

**Subject 14. Nominations for Board Vice President**

Meeting Jan 7, 2025 - Annual Reorganization and Regular Meeting  
Category A. Call to Order  
Access Public  
Type Procedural

**Subject 15. Appointment of Board Vice President**

Meeting Jan 7, 2025 - Annual Reorganization and Regular Meeting  
Category A. Call to Order  
Access Public  
Type Action  
Recommended Appointment of Board Vice President.  
Action

**Subject 16. Board Vice President Assumes Chair**

Meeting Jan 7, 2025 - Annual Reorganization and Regular Meeting  
Category A. Call to Order  
Access Public  
Type Procedural

## **B. Adopt Code of Ethics**

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**Subject 1. Adopt Code of Ethics**

Meeting Jan 7, 2025 - Annual Reorganization and Regular Meeting  
Category B. Adopt Code of Ethics  
Access Public

Type Action

Recommended Action Adopt the following resolution upholding the Board Member Code of Ethics: RESOLVED, that the New Jersey School Boards Association "Code of Ethics" shall be designated as the official Code of Ethics of the Howell Township Board of Education as per N.J.S.A. 18A:12-24.1 Code of Ethics for School Board Members:

- a. I will uphold and enforce all laws, rules and regulations of the State Board of Education, and court orders pertaining to schools. Desired changes shall be brought about only through legal and ethical procedures.
- b. I will make decisions in terms of the educational welfare of children and will seek to develop and maintain public schools that meet the individual needs of all children regardless of their ability, race, creed, sex, or social standing.
- c. I will confine my board action to policy making, planning, and appraisal, and I will help to frame policies and plans only after the board has consulted those who will be affected by them.
- d. I will carry out my responsibility, not to administer the schools, but, together with my fellow board members, to see that they are well run.
- e. I will recognize that authority rests with the board of education and will make no personal promises nor take any private action that may compromise the board.
- f. I will refuse to surrender my independent judgment to special interest or partisan political groups or to use the schools for personal gain or for the gain of friends.
- g. I will hold confidential all matters pertaining to the schools which, if disclosed, would needlessly injure individuals or the schools. In all other matters, I will provide accurate information and, in concert with my fellow board members, interpret to the staff the aspirations of the community for its school.
- h. I will vote to appoint the best qualified personnel available after consideration of the recommendation of the chief administrative officer.
- i. I will support and protect school personnel in proper performance of their duties.
- j. I will refer all complaints to the chief administrative officer and will act on the complaints at public meetings only after failure of an administrative solution.

All Board Members shall sign, and return to Mrs. Kelly Henderson, an acknowledgement that they have received a copy of the Code of Ethics for School Board Members.

## C. Designations and Establish Committees

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**Subject** 1. Designate Meeting Dates

Meeting Jan 7, 2025 - Annual Reorganization and Regular Meeting

Category C. Designations and Establish Committees

Access Public

Type Action

Recommended Action Designate the following 2025 meeting dates for Board of Education Regular Meetings. Meetings will be held at the Administration Building, 4567 Route 9 North, Howell, New Jersey. The Board may convene to Executive Session at 7:00 PM and will commence Public Comment upon completion of any Executive Session business:

DATE	MEETING
January 7, 2025	Reorganization and Regular
February 5, 2025	Regular
March 12, 2025	Regular
April 9, 2025	Regular
May 7, 2025	Regular
June 11, 2025	Regular

July, 2025 date TBD	Regular and Workshop/Board Retreat
August 20, 2025	Regular
September 17, 2025	Regular
October 15, 2025	Regular
November 12, 2025	Regular
December 10, 2025	Regular
January 7, 2026	Reorganization and Regular

**Subject 2. Designate Administration Building for Special Meetings**

Meeting Jan 7, 2025 - Annual Reorganization and Regular Meeting

Category C. Designations and Establish Committees

Access Public

Type Action

Recommended Action Designate the Administration Building, Suite G, Conference Room as the meeting place of the Board for all Special Meetings of the Board unless specifically noticed otherwise.

**Subject 3. Establish Board Committees**

Meeting Jan 7, 2025 - Annual Reorganization and Regular Meeting

Category C. Designations and Establish Committees

Access Public

Type Action

Recommended Action Establish Standing and Ad-Hoc Committees and Presidential Appointments in accordance with Bylaw #0155:

<u>Committees*</u>	<u>Liaisons**</u>
Community Interaction	Monmouth County School Boards
Education	Monmouth County School Boards Alternate
Finance	New Jersey School Boards
Operations	New Jersey School Boards Alternate
Policy	National School Boards
Professional Learning Committee	National School Boards Alternate
Labor Committee	Township Liaison
Safety and Security	District PTA/O Liaison
	District PTA/O Alternate
	Board Retreat Liaison
	Howell Township Education Foundation

\*Current Committees subject to modification/alteration/additions

\*\* May be adjusted

**D. Comments**

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**Subject**                    **1. Statement of Mission and Vision Statement**

Meeting                    Jan 7, 2025 - Annual Reorganization and Regular Meeting

Category                    D. Comments

Access                    Public

Type                    Procedural

**Subject**                    **2. Board President's Comments**

Meeting                    Jan 7, 2025 - Annual Reorganization and Regular Meeting

Category                    D. Comments

Access                    Public

Type                    Information

## **E. Recognitions**

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**Subject**                    **1. Student/Staff Recognitions**

Meeting                    Jan 7, 2025 - Annual Reorganization and Regular Meeting

Category                    E. Recognitions

Access                    Public

Type                    Information

## **F. Reports**

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**Subject**                    **1. Superintendent's and Board Secretary's Reports**

Meeting                    Jan 7, 2025 - Annual Reorganization and Regular Meeting

Category                    F. Reports

Access                    Public

Type                    Information

1. Suspensions
2. Update
3. Board Secretary Report-Ethics Presentation

## **G. Committee Updates and Liaison Reports**

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**Subject**                    **1. Updates and Reports**

Meeting                    Jan 7, 2025 - Annual Reorganization and Regular Meeting

Category                    G. Committee Updates and Liaison Reports



Access Public

Type Discussion, Information

## H. Appointment of Committees and Liaisons

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**Subject 1. Establish Board Committees (Continued)**

Meeting Jan 7, 2025 - Annual Reorganization and Regular Meeting

Category H. Appointment of Committees and Liaisons

Access Public

Type

**Subject 2. Appointment of Committees and Liaisons**

Meeting Jan 7, 2025 - Annual Reorganization and Regular Meeting

Category H. Appointment of Committees and Liaisons

Access Public

Type Procedural

Committees

To be provided at the meeting.

Liaisons\*

Monmouth County School Boards

Monmouth County School Boards Alternate

New Jersey School Boards

New Jersey School Boards Alternate

National School Boards

National School Boards Alternate

Township Liaison

District PTA/O Liaison

\*May be adjusted or postponed

**Subject 3. Appointment of National School Boards Liaison**

Meeting Jan 7, 2025 - Annual Reorganization and Regular Meeting

Category H. Appointment of Committees and Liaisons

Access Public

Type Action

**Subject 4. Appointment of National School Boards Alternate Liaison**

Meeting Jan 7, 2025 - Annual Reorganization and Regular Meeting

Category H. Appointment of Committees and Liaisons

Access Public

Type Action

**Subject** **5. Appointment of New Jersey School Boards Association Delegate**

Meeting Jan 7, 2025 - Annual Reorganization and Regular Meeting

Category H. Appointment of Committees and Liaisons

Access Public

Type Action

**Subject** **6. Appointment of New Jersey School Boards Association Alternate Delegate**

Meeting Jan 7, 2025 - Annual Reorganization and Regular Meeting

Category H. Appointment of Committees and Liaisons

Access Public

Type Action

**Subject** **7. Appointment of Monmouth County School Boards Association Delegate**

Meeting Jan 7, 2025 - Annual Reorganization and Regular Meeting

Category H. Appointment of Committees and Liaisons

Access Public

Type Action

**Subject** **8. Appointment of Monmouth County School Boards Association Alternate Delegate**

Meeting Jan 7, 2025 - Annual Reorganization and Regular Meeting

Category H. Appointment of Committees and Liaisons

Access Public

Type Action

**Subject** **9. Appointment of PTA/PTO Liaison**

Meeting Jan 7, 2025 - Annual Reorganization and Regular Meeting

Category H. Appointment of Committees and Liaisons

Access Public

Type Action

**Subject** **10. Appointment of PTA/PTO Liaison Alternate**

Meeting Jan 7, 2025 - Annual Reorganization and Regular Meeting

Category H. Appointment of Committees and Liaisons  
Access Public  
Type Action

**Subject 11. Appointment of Township Liaison**

Meeting Jan 7, 2025 - Annual Reorganization and Regular Meeting  
Category H. Appointment of Committees and Liaisons  
Access Public  
Type Action

**Subject 12. Appointment of Howell Township Education Foundation Liaison**

Meeting Jan 7, 2025 - Annual Reorganization and Regular Meeting  
Category H. Appointment of Committees and Liaisons  
Access Public  
Type Action

**Subject 13. Appointment of Board Retreat Liaison**

Meeting Jan 7, 2025 - Annual Reorganization and Regular Meeting  
Category H. Appointment of Committees and Liaisons  
Access Public  
Type Action

## **I. Discussion Items**

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**Subject 1. Discussion Items May Result In Board Action**

Meeting Jan 7, 2025 - Annual Reorganization and Regular Meeting  
Category I. Discussion Items  
Access Public  
Type Discussion

## **J. Comments from Public**

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**Subject 1. Public Comment Statement**

Meeting Jan 7, 2025 - Annual Reorganization and Regular Meeting  
Category J. Comments from Public  
Access Public

Type Information

The Board uses Public Comment as an opportunity to listen to Public Comments. It is not intended to be used to debate issues or to enter into a question-and-answer session as this formal procedure provides respect for members of the public who may wish to speak. In accordance with its Bylaw, the Board will limit each speaker's comments to 3 minutes. The Board does not recognize proxies or the practice of sharing of time with another speaker. Each speaker needs to be recognized and called by the presiding officer. In accordance with Bylaw 0167, please sign in at one of the locations this evening with your full name, home address and other information needed to allow the district to contact you to respond to your comments if needed after this evening. The Presiding Officer or designee will use this list to call up residents that supplied their full name and address by their full name to speak during each Public Comment session. Please remember all comments are to be directed to the Presiding Officer, and not individual Board Members or members of Administration. Once your three minutes have expired, please step away from the podium so the next member of the Public can have a chance to speak as well. We understand certain matters can invoke strong emotional feelings on both sides of the issue. The Board will maintain a level of decorum toward all speakers. Everyone is expected to maintain their own courtesy and civility toward the Board, Administration and more importantly, towards each other. Calling out, shouting down or disruption by any resident in the audience will not be answered or tolerated. Anyone that cannot abide by that will be asked to leave the room (or the meeting). As reflected in our policy, each Public Comment portion of the meeting tonight is 45 minutes with the President being the official timekeeper. Please note, some of the time during our second public comment section will be used for comments sent in via email. Since not all issues before the Board can be resolved immediately the Board will not be responding to issues raised during Public Comment, however, we may seek additional information so Mr. Isola or one of the other administrators can look into the matter. This allows for as many people as possible to speak during our meetings. We thank you in advance for your cooperation.

<b>Subject</b>	<b>2. Public Comments</b>
Meeting	Jan 7, 2025 - Annual Reorganization and Regular Meeting
Category	J. Comments from Public
Access	Public
Type	Information

WHEREAS, the Howell Township Board of Education determines that the comments from the public portion of the Board Meetings will last 45 minutes, and

WHEREAS, the Board determines that the public comments portion will be conducted in accordance with Board Bylaw 0164.1, and individuals may be limited to 3 minutes each, and

NOW, THEREFORE, BE IT RESOLVED, that the Howell Township Board of Education will cease conducting business and the meeting will be open to the public at that time for a 45 minute period.

## **K. Recess**

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<b>Subject</b>	<b>1. School Board Recognition Month</b>
Meeting	Jan 7, 2025 - Annual Reorganization and Regular Meeting
Category	K. Recess
Access	Public

Type Recognition

## L. Executive Session

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**Subject** **1. Enter into Executive Session**

Meeting Jan 7, 2025 - Annual Reorganization and Regular Meeting

Category L. Executive Session

Access Public

Type Action

Recommended Action WHEREAS, the Sen. Byron M. Baer Open Public Meetings Act, N.J.S.A. 10:4-6 et seq., (the "Act") provides that the Howell Township Board of Education may hold an "Executive Session" from which the public is excluded to discuss matters that are confidential or are one of the nine (9) subject matters listed Section 12(b) of the Act; and WHEREAS, it is recommended by the Business Administrator that the Howell Township Board of Education go into Executive Session at 7:00 PM to discuss matters that are permissible for discussion in Executive Session; and WHEREAS, that the Board hereby declares that its discussion of the following subject(s) will be made public at a time when the public's interest in disclosure is greater than any privacy or governmental interest being protected from disclosure. NOW, THEREFORE, BE IT RESOLVED by the Howell Township Board of Education that the Board shall go into Executive Session to discuss the following items:

1. HIB

**Subject** **2. Items Discussed In Executive Session May Result In Board Action When The Board Reconvenes To Public Session**

Meeting Jan 7, 2025 - Annual Reorganization and Regular Meeting

Category L. Executive Session

Access Public

Type Information

## M. Minutes and Correspondence

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**Subject** **1. Minutes**

Meeting Jan 7, 2025 - Annual Reorganization and Regular Meeting

Category M. Minutes and Correspondence

Access Public

Type Action, Minutes

Recommended Action Approve the minutes of the December 4, 2024, Regular Board of Education Meeting and Executive Session minutes, as attached.

Minutes [View Minutes](#) for Dec 4, 2024 - Regular Meeting

**Subject** **2. Correspondence**

Meeting	Jan 7, 2025 - Annual Reorganization and Regular Meeting
Category	M. Minutes and Correspondence
Access	Public
Type	Information

Correspondence received by the Board will be noted for the record and will be maintained on file in the office of the Board Secretary.

## **N. Unfinished Business**

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<b>Subject</b>	<b>1. Unfinished Business</b>
Meeting	Jan 7, 2025 - Annual Reorganization and Regular Meeting
Category	N. Unfinished Business
Access	Public
Type	Discussion

## **O. New Business - Consent Agenda**

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<b>Subject</b>	<b>1. Approval of Consent Agenda</b>
Meeting	Jan 7, 2025 - Annual Reorganization and Regular Meeting
Category	O. New Business - Consent Agenda
Access	Public
Type	Action (Consent)
Recommended Action	Motion to approve consent agenda and any addenda items as recommended by the Superintendent of Schools. [Abstentions to items will be noted in the minutes.]

## **P. Enrollment**

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### **Q. 0000 Bylaws-Consent Agenda**

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### **R. 1000 Administration-Consent Agenda**

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### **S. 2000 Programs - Consent Agenda**

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### **T. 3000 Professional Staff - Consent Agenda**

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<b>Subject</b>	<b>1. Retirement of School Counselor</b>
Meeting	Jan 7, 2025 - Annual Reorganization and Regular Meeting
Category	T. 3000 Professional Staff - Consent Agenda
Access	Public
Type	Action (Consent)
Recommended Action	Accept, with regret, the retirement of Jill Kollman-Martin, School Counselor at Middle School South, effective July 1, 2025.
Goals	

Over the next five years, promote holistic student well-being through increased support, restorative programs, mental health services, social engagement, and physical activity across all grade levels.

**Subject**                               **2. Retirement of School Psychologist**

Meeting                                 Jan 7, 2025 - Annual Reorganization and Regular Meeting

Category                                T. 3000 Professional Staff - Consent Agenda

Access                                    Public

Type                                       Action (Consent)

Recommended Action               Accept, with regret, the retirement of Anne Berardi, School Psychologist at Greenville, effective July 1, 2025

**Subject**                               **3. Amend LOA for School Counselor**

Meeting                                 Jan 7, 2025 - Annual Reorganization and Regular Meeting

Category                                T. 3000 Professional Staff - Consent Agenda

Access                                    Public

Type                                       Action (Consent)

Recommended Action               Amend the following leave of absence for Jessica Amato, School Counselor at Middle School North (previously approved on December 4, 2024):

Goals                                      Over the next five years, promote holistic student well-being through increased support, restorative programs, mental health services, social engagement, and physical activity across all grade levels.

LEAVE	FROM	TO
Maternity Leave	December 4, 2024	January 9, 2025
With Pay	(16 sick/ 3 personal days)	
With Benefits		
Medical Leave	January 10, 2025	April 4, 2025
Without Pay	(12 weeks)	
With Benefits		
Family Leave	April 7, 2025	June 30, 2025
Without Pay	(10 weeks)	
With Benefits		

**Subject**                               **4. Amend LOA for Occupational Therapist**

Meeting Jan 7, 2025 - Annual Reorganization and Regular Meeting

Category T. 3000 Professional Staff - Consent Agenda

Access Public

Type Action (Consent)

Recommended Action Amend the following leave of absence for Chelsea Kane, Occupational Therapist at Land O'Pines (previously approved on October 16, 2024):

Goals [Over the next five years, promote holistic student well-being through increased support, restorative programs, mental health services, social engagement, and physical activity across all grade levels.](#)

LEAVE	FROM	TO
Maternity Leave	January 15, 2025	January 27, 2025
With Pay	(8 sick days)	
With Benefits		
Medical Leave	January 28, 2025	March 25, 2025
Without Pay	(8 weeks)	
With Benefits		
Family Leave	March 26, 2025	June 30, 2025
Without Pay	(11 weeks)	
With Benefits		

**Subject 5. Amend Substitute Limited Employment Contract**

Meeting Jan 7, 2025 - Annual Reorganization and Regular Meeting

Category T. 3000 Professional Staff - Consent Agenda

Access Public

Type Action (Consent)

Recommended Action Amend the appointment of Julia Tesoriero to the position of School Counselor at Middle School North, retroactive to January 2, 2025 through June 30, 2025, at a salary of \$47,900, prorated. (Substitute Limited Employment Contract) (Rpl. J. Amato - LOA). \*PENDING CRIMINAL HISTORY/CERTIFICATION

Goals [Over the next five years, promote holistic student well-being through increased support, restorative programs, mental health services, social engagement, and physical activity across all grade levels.](#)

**Subject 6. Appointment of Substitute Limited Employment Contract**



Meeting Jan 7, 2025 - Annual Reorganization and Regular Meeting

Category T. 3000 Professional Staff - Consent Agenda

Access Public

Type Action (Consent)

Recommended Action Approve Madeline List to the position of Occupational Therapist at Land O'Pines, from January 21, 2025 through June 30, 2025, at a salary of \$47,900, prorated (Substitute Limited Employment Contract) (Rpl. C. Kane - LOA). \*PENDING CRIMINAL HISTORY

Goals [Over the next five years, promote holistic student well-being through increased support, restorative programs, mental health services, social engagement, and physical activity across all grade levels.](#)

**Subject 7. Approval of LOA for Teacher**

Meeting Jan 7, 2025 - Annual Reorganization and Regular Meeting

Category T. 3000 Professional Staff - Consent Agenda

Access Public

Type Action (Consent)

Recommended Action Approve the following leave of absence for Amanda LaGuardia, Special Education Teacher at Land O'Pines:

Goals [Over the next five years, promote holistic student well-being through increased support, restorative programs, mental health services, social engagement, and physical activity across all grade levels.](#)

LEAVE	FROM	THROUGH
Maternity Leave	March 31, 2025	April 11, 2025
With Pay	(10 Sick days)	
With Benefits		
Medical Leave	April 14, 2025	June 30, 2025
Without Pay	(9 weeks)	
With Benefits		

**Subject 8. Approval of LOA for Teacher**

Meeting Jan 7, 2025 - Annual Reorganization and Regular Meeting

Category T. 3000 Professional Staff - Consent Agenda

Access Public

Type Action (Consent)

Recommended Action Approve the following leave of absence for Ambrosia Silva, Preschool Teacher at Newbury:

Goals [Over the next five years, promote holistic student well-being through increased support, restorative programs, mental health services, social engagement, and physical activity across all grade levels.](#)

LEAVE	FROM	THROUGH
Maternity Leave	April 7, 2025	April 11, 2025
With Pay	(5 sick days)	
With Benefits		
Medical Leave	April 14, 2025	May 30, 2025
Without Pay	(6 weeks)	
With Benefits		
Family Leave	June 2, 2025	June 30, 2025
Without Pay	(3 weeks)	
With Benefits		

**Subject 9. Approval of Substitute Teacher(s) \$115 Per Day**

Meeting Jan 7, 2025 - Annual Reorganization and Regular Meeting

Category T. 3000 Professional Staff - Consent Agenda

Access Public

Type Action (Consent)

Recommended Action Approve the following individual(s) to the position of Substitute Teacher(s) for the 2024-2025 school year at the rate of \$115 per day, as needed. \*PENDING CRIMINAL HISTORY/CERTIFICATION

Goals [Over the next five years, promote holistic student well-being through increased support, restorative programs, mental health services, social engagement, and physical activity across all grade levels.](#)

Kayla Nuebert*	Madilynn Keefe*
Kasey Darrah*	Kayla Melnizek*
Alexa Musico*	Cynthia Eisenkerch*

**Subject 10. Approval of Substitute Teacher(s) \$130 Per Day**

Meeting Jan 7, 2025 - Annual Reorganization and Regular Meeting

Category T. 3000 Professional Staff - Consent Agenda

Access Public

Type Action (Consent)

Recommended Action Approve the following individual(s) to the position of Substitute Teacher(s) for the 2024-2025 school year at the rate of \$130 per day, as needed. \*PENDING CRIMINAL HISTORY

Goals [Over the next five years, promote holistic student well-being through increased support, restorative programs, mental health services, social engagement, and physical activity across all grade levels.](#)

Dionne Petach*	Brandon Kritou*
Mark Bonjavanni*	
Madeline List*	

**Subject 11. Approval of Tuition Reimbursement**

Meeting Jan 7, 2025 - Annual Reorganization and Regular Meeting

Category T. 3000 Professional Staff - Consent Agenda

Access Public

Type Action (Consent)

Recommended Action Approve the reimbursement of 50% of the tuition cost for the attached graduate course(s) being taken during the 2024-2025 school year. The attached staff member(s) shall be reimbursed consistent with contract upon the successful completion of the course(s).

Goals [Over the next five years, promote holistic student well-being through increased support, restorative programs, mental health services, social engagement, and physical activity across all grade levels.](#)

File Attachments <a href="#">Tuition Reimbursement - 010725.pdf (73 KB)</a>
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**Subject 12. Approval of Staff Transfers**

Meeting Jan 7, 2025 - Annual Reorganization and Regular Meeting

Category T. 3000 Professional Staff - Consent Agenda

Access Public

Type Action (Consent)

Recommended Action Approve the attached staff transfers for the 2024-2025 school year.

**Goals**

Over the next five years, promote holistic student well-being through increased support, restorative programs, mental health services, social engagement, and physical activity across all grade levels.

**File Attachments**

[Staff Transfers - Certificated.pdf \(28 KB\)](#)

**Subject 13. Change of Salary and Track**

Meeting Jan 7, 2025 - Annual Reorganization and Regular Meeting

Category T. 3000 Professional Staff - Consent Agenda

Access Public

Type Action (Consent)

Recommended Action Motion to approve the change of salary and track for the following individuals effective February 1, 2025.

<b>NAME/SCHOOL</b>	<b>FROM</b>	<b>TO</b>
Dipika Khanwani / Ardena	Step 4 BA / \$60,875	Step 4 BA+15 / \$61,375

**Subject 14. Approval of Internship(s)**

Meeting Jan 7, 2025 - Annual Reorganization and Regular Meeting

Category T. 3000 Professional Staff - Consent Agenda

Access Public

Type Action (Consent)

Recommended Action Approve the following individual(s) to complete their internship(s) requirements in the Howell Township Public Schools for the 2024-2025 school year: \*PENDING CRIMINAL HISTORY

**Goals** Over the next five years, promote holistic student well-being through increased support, restorative programs, mental health services, social engagement, and physical activity across all grade levels.

<b>NAME</b>	<b>TIME</b>	<b>SCHOOL</b>
Jessica Sprankle, Georgian Court University, School Psychology	January 2, 2025 - June 30, 2025	Amanda Kaplan, MSN
Sarah Eichenenthal, Sarah Schenirer Institute, Speech Pathology	January 2, 2025 - March 30, 2025	Miriam Weiss, MSN

**Subject 15. Approval of Student Teacher(s)**

Meeting Jan 7, 2025 - Annual Reorganization and Regular Meeting

Category T. 3000 Professional Staff - Consent Agenda

Access Public

Type Action (Consent)

Recommended Action Approve the following individual(s) to complete their student teacher requirements in the Howell Township Public Schools for the 2024-2025 school year:

Goals [Over the next five years, promote holistic student well-being through increased support, restorative programs, mental health services, social engagement, and physical activity across all grade levels.](#)

NAME	TIME	SCHOOL
Anthony Sabin, Kean University	January 2, 2025 - May 2, 2025, Student Teacher	Danielle Sullivan, MSS

**Subject 16. Approval of Classroom Observations**

Meeting Jan 7, 2025 - Annual Reorganization and Regular Meeting

Category T. 3000 Professional Staff - Consent Agenda

Access Public

Type Action (Consent)

Recommended Action Approve the following list of individual(s) to complete their hourly classroom observation requirements in the Howell Township Public Schools:

Goals [Over the next five years, promote holistic student well-being through increased support, restorative programs, mental health services, social engagement, and physical activity across all grade levels.](#)

NAME	DATES	SCHOOL/TEACHER
Jennifer Vargas	2/25/25, 3/13/25, 3/18/25	Ramtown
Dominique Koziol	2/6/25, 2/13/25, 2/20/25	MSN
Grace Tesoriero	2/27/25, 3/13/25, 3/20/25	Memorial

**Subject 17. Approval of New Teacher Mentor(s)**

Meeting Jan 7, 2025 - Annual Reorganization and Regular Meeting

Category T. 3000 Professional Staff - Consent Agenda

Access Public

Type Action (Consent)

Appoint the following New Teacher Mentor(s) for the 2024-2025 school year:

Recommended  
Action

Goals Over the next five years, promote holistic student well-being through increased support, restorative programs, mental health services, social engagement, and physical activity across all grade levels.

<b>NAME</b>	<b>MENTOR/SCHOOL</b>	<b>PAYMENT</b>
Michelle Bailey	Kelly Straus/Ardena	\$300.00
Oksana Telipska	Stella Cohen/Aldrich	\$600.00

**Subject** **18. Approval of High Intensity Tutoring Interventionist**

Meeting Jan 7, 2025 - Annual Reorganization and Regular Meeting

Category T. 3000 Professional Staff - Consent Agenda

Access Public

Type Action (Consent)

Recommended Action Approve the following staff members as a High Intensity Tutoring Interventionist at a rate in accordance with the grant. (High Intensity Tutoring Grant Funded)

Goals Over the next five years, promote holistic student well-being through increased support, restorative programs, mental health services, social engagement, and physical activity across all grade levels.  
Expand, iterate and strengthen a future ready learning environment that balances academic, occupational, and life learning, which focuses on equitable opportunities for all learners.

<b>NAME</b>	<b>SCHOOL</b>
Valeria Scamardella	Aldrich
Ashley Alessi	Griebing

**Subject** **19. Extended School Year Program Substitute Teachers**

Meeting Jan 7, 2025 - Annual Reorganization and Regular Meeting

Category T. 3000 Professional Staff - Consent Agenda

Access Public

Type Action (Consent)

Recommended Action Approve the following substitute teachers for the 2025 Extended School Year Program, July 7-August 14, 2025 (Monday-Thursday), at the rate of \$20 per hour not to exceed 4.5 hours per day.

Goals Over the next five years, promote holistic student well-being through increased support, restorative programs, mental health services, social engagement, and physical activity across all grade levels.

Tara Madison	
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**Subject** **20. Approval of Extended School Year Program Staff**

Meeting Jan 7, 2025 - Annual Reorganization and Regular Meeting

Category T. 3000 Professional Staff - Consent Agenda

Access Public

Type Action (Consent)

Recommended Action Approve the attached staff to work the 2025 Extended School Year Program. Faculty Meeting July 2, 2025, program will run July 7-August 14, 2025 (Monday-Thursday) (IDEA Grant Funded or General Fund) (contingent upon sufficient enrollment). \*Pending Criminal History

Goals Over the next five years, promote holistic student well-being through increased support, restorative programs, mental health services, social engagement, and physical activity across all grade levels.

File Attachments <a href="#">Extended School Year Certificated Staff.pdf (71 KB)</a>
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**Subject** **21. Authorization of Workshop Mileage and Registration**

Meeting Jan 7, 2025 - Annual Reorganization and Regular Meeting

Category T. 3000 Professional Staff - Consent Agenda

Access Public

Type Action (Consent)

Recommended Action Authorize the registration and/or approval of applicable mileage for travel to the attached workshops in accordance with P.L. 2007c53 and Federal Office of Management and Budget Guidelines.

Goals Over the next five years, promote holistic student well-being through increased support, restorative programs, mental health services, social engagement, and physical activity across all grade levels.

File Attachments <a href="#">1.7 Workshop Spreadsheet Master List.pdf (19 KB)</a>
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## **U. 4000 Support Staff - Consent Agenda**

**Subject** **1. Appointment of Paraprofessional for Special Education**

Meeting Jan 7, 2025 - Annual Reorganization and Regular Meeting

Category U. 4000 Support Staff - Consent Agenda

Access Public

Type Action (Consent)

Recommended Action Appoint Patrick Dowling to the position of Paraprofessional for Special Education at Ramtown, at Step 1, \$29,400, prorated, retroactive to January 6, 2025. \*PENDING CRIMINAL HISTORY

Goals [Over the next five years, promote holistic student well-being through increased support, restorative programs, mental health services, social engagement, and physical activity across all grade levels.](#)

**Subject 2. Resignation of Paraprofessional**

Meeting Jan 7, 2025 - Annual Reorganization and Regular Meeting

Category U. 4000 Support Staff - Consent Agenda

Access Public

Type Action (Consent)

Recommended Action Accept, with regret, the resignation of Jennifer Ramos, Special Education Paraprofessional at Land O Pines, effective January 18, 2025.

**Subject 3. Resignation of Paraprofessional**

Meeting Jan 7, 2025 - Annual Reorganization and Regular Meeting

Category U. 4000 Support Staff - Consent Agenda

Access Public

Type Action (Consent)

Recommended Action Accept, with regret, the resignation of Marian Menkarious, Special Education Paraprofessional at Memorial, effective January 20, 2025.

**Subject 4. Approval of Staff Transfers**

Meeting Jan 7, 2025 - Annual Reorganization and Regular Meeting

Category U. 4000 Support Staff - Consent Agenda

Access Public

Type Action (Consent)



Recommended Action

Approve the attached staff transfers for the 2024-2025 school year.

Goals

Over the next five years, promote holistic student well-being through increased support, restorative programs, mental health services, social engagement, and physical activity across all grade levels.

File Attachments

[Staff Transfers - Support.pdf \(36 KB\)](#)

**Subject**

**5. Approval of Substitute School Secretary(s)/Office Assistant(s)**

Meeting

Jan 7, 2025 - Annual Reorganization and Regular Meeting

Category

U. 4000 Support Staff - Consent Agenda

Access

Public

Type

Action (Consent)

Recommended Action

Approve the following to the position of Substitute School Secretary(s)/Office Assistant(s) for the 2024-2025 school year at the rate of \$105 per day, as needed. \*PENDING CRIMINAL HISTORY

Goals

Over the next five years, promote holistic student well-being through increased support, restorative programs, mental health services, social engagement, and physical activity across all grade levels.

Amanda Enea*	Cynthia Eisenkerch*
Noelle Battle*	Katelyn Finnegan*

**Subject**

**6. Approval of Substitute Paraprofessional(s)**

Meeting

Jan 7, 2025 - Annual Reorganization and Regular Meeting

Category

U. 4000 Support Staff - Consent Agenda

Access

Public

Type

Action (Consent)

Recommended Action

Approve the following to the position of Substitute Paraprofessional(s) for the 2024-2025 school year at the rate of \$105 per day, as needed. \*PENDING CRIMINAL HISTORY

Goals

Over the next five years, promote holistic student well-being through increased support, restorative programs, mental health services, social engagement, and physical activity across all grade levels.

Amanda Enea*	Daniela Saldivar*
Noelle Battle*	Cynthia Eisenkerch*
Katelyn Finnegan*	Mariel Hires

**Subject 7. Retirement of Cafeteria Aide**

Meeting Jan 7, 2025 - Annual Reorganization and Regular Meeting  
Category U. 4000 Support Staff - Consent Agenda  
Access Public  
Type Action (Consent)  
Recommended Action Accept, with regret, the retirement of Kathy Brock, Cafeteria Aide at Memorial School, effective January 1, 2025.

**Subject 8. Approval of Transfer of Cafeteria Aide**

Meeting Jan 7, 2025 - Annual Reorganization and Regular Meeting  
Category U. 4000 Support Staff - Consent Agenda  
Access Public  
Type Action (Consent)  
Recommended Action Approve the transfer of the following Substitute Cafeteria Aides, to the position of Cafeteria Aides effective January 2, 2025.

	To:
Jessica Astacio	Memorial School
Judith Delgado	Ramtown School

**Subject 9. Appointment of Substitute Cafeteria Aide**

Meeting Jan 7, 2025 - Annual Reorganization and Regular Meeting  
Category U. 4000 Support Staff - Consent Agenda  
Access Public  
Type Action (Consent)  
Recommended Action Appoint Kristin Radwan to Substitute Cafeteria Aides at a rate of \$15.50/hr for the 2024-2025 school year: PENDING CRIMINAL HISTORY

**Subject 10. Appointment of Custodian**

Meeting Jan 7, 2025 - Annual Reorganization and Regular Meeting  
Category U. 4000 Support Staff - Consent Agenda  
Access Public  
Type Action (Consent)

Recommended Action Appoint Olha Shvets to the position of Full-Time Custodian at Aldrich School, effective January 8, 2025 at Step 1, \$31,510, prorated.

**Subject 11. Appointment of Custodian**

Meeting Jan 7, 2025 - Annual Reorganization and Regular Meeting

Category U. 4000 Support Staff - Consent Agenda

Access Public

Type Action (Consent)

Recommended Action Appoint Marco Tirone to the position of Full-Time Custodian at Middle School North, effective January 8, 2025 at Step 1, \$31,510, prorated.

**Subject 12. Approval of Black Seal Stipend**

Meeting Jan 7, 2025 - Annual Reorganization and Regular Meeting

Category U. 4000 Support Staff - Consent Agenda

Access Public

Type Action (Consent)

Recommended Action Approve Roldolfo Itzol to receive a Black Seal License stipend of \$200.00 for the 2024-2025 school year, effective December 9, 2024, prorated.

**Subject 13. Approval of Black Seal Stipend**

Meeting Jan 7, 2025 - Annual Reorganization and Regular Meeting

Category U. 4000 Support Staff - Consent Agenda

Access Public

Type Action (Consent)

Recommended Action Approve Steven Rue to receive a Black Seal License stipend of \$200.00 for the 2024-2025 school year, effective January 1, 2025, prorated.

**Subject 14. Approval of Head Groundmen Stipend**

Meeting Jan 7, 2025 - Annual Reorganization and Regular Meeting

Category U. 4000 Support Staff - Consent Agenda

Access Public

Type Action (Consent)

Recommended Action Approve Nicholas Saner to receive a Head Groundsmen stipend of \$1500.00 for the 2024-2025 school year, effective January 1, 2025, prorated.

**Subject 15. Rescind Appointment of Hourly Personnel**

Meeting Jan 7, 2025 - Annual Reorganization and Regular Meeting

Category U. 4000 Support Staff - Consent Agenda

Access Public

Type Action (Consent)

Recommended Action Rescind the appointment of Joseph Soto from the position of Hourly Buildings & Grounds Personnel for the 2024-2025 school year. (previously approved October 16, 2024)

**Subject 16. Appointment of Hourly Custodian**

Meeting Jan 7, 2025 - Annual Reorganization and Regular Meeting

Category U. 4000 Support Staff - Consent Agenda

Access Public

Type Action (Consent)

Recommended Action Appoint Michael Halpin to the position of Hourly Custodian at Adelpia School for the 2024/2025 school year at an hourly rate of \$16.49/hr, PENDING CRIMINAL HISTORY APPROVAL.

**Subject 17. Approval of LOA for Custodian**

Meeting Jan 7, 2025 - Annual Reorganization and Regular Meeting

Category U. 4000 Support Staff - Consent Agenda

Access Public

Type Action (Consent)

Recommended Action Approve the following leave of absence for Ramazon Simsir, Custodian at Middle School North:

LEAVE	FROM	THROUGH
Ext. Medical Leave	January 1, 2025	January 21, 2025
Without Pay		
With Benefits		

**Subject 18. Rescind Appointment- Mechanic Intern**

Meeting Jan 7, 2025 - Annual Reorganization and Regular Meeting  
Category U. 4000 Support Staff - Consent Agenda  
Access Public  
Type Action (Consent)  
Recommended Action Rescind the appointment of Vittoria Puglise from the position of Mechanic Intern for the 2024-2025 school year at a rate of \$15.13 per hour (Previously approved on November 13, 2024).

**Subject 19. Appointment of Bus Driver**

Meeting Jan 7, 2025 - Annual Reorganization and Regular Meeting  
Category U. 4000 Support Staff - Consent Agenda  
Access Public  
Type Action (Consent)  
Recommended Action Appoint Christopher Fiorito to the position of Bus Driver for the 2024-2025 school year on Step 1 of the Bus Driver Salary Guide at a rate of \$25.16 per hour, PENDING CRIMINAL HISTORY.

**Subject 20. Resignation of Bus Driver**

Meeting Jan 7, 2025 - Annual Reorganization and Regular Meeting  
Category U. 4000 Support Staff - Consent Agenda  
Access Public  
Type Action (Consent)  
Recommended Action Accept, with regret, the resignation of Philomina Massaro-Burke, Bus Driver with the Transportation Department, effective January 6, 2025.

**Subject 21. Approval of Increase in Time for Bus Aide**

Meeting Jan 7, 2025 - Annual Reorganization and Regular Meeting  
Category U. 4000 Support Staff - Consent Agenda  
Access Public  
Type Action (Consent)  
Recommended Action Approve the increase in time for Robbin Roberts, Bus Aide, at a rate of \$15.77 per hour/5 hours per day for the 2024-2025 school year, effective January 6, 2025.

<b>Subject</b>	<b>22. Approval of Extended School Year Program Paraprofessionals</b>
Meeting	Jan 7, 2025 - Annual Reorganization and Regular Meeting
Category	U. 4000 Support Staff - Consent Agenda
Access	Public
Type	Action (Consent)
Recommended Action	Approve the attached staff to work the 2025 Extended School Year Program. Faculty Meeting July 2, 2025, program will run July 7-August 14, 2025 (Monday-Thursday) (IDEA Grant Funded or General Fund) (contingent upon sufficient enrollment). *Pending Criminal History
Goals	<a href="#">Over the next five years, promote holistic student well-being through increased support, restorative programs, mental health services, social engagement, and physical activity across all grade levels.</a>

File Attachments  
[Extended School Year Support Staff.pdf \(64 KB\)](#)

## **V. 5000 Pupils - Consent Agenda**

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<b>Subject</b>	<b>1. Affirm HIB Report</b>
Meeting	Jan 7, 2025 - Annual Reorganization and Regular Meeting
Category	V. 5000 Pupils - Consent Agenda
Access	Public
Type	Action
Recommended Action	Affirm the Superintendent's recommendation on Harassment, Intimidation and Bullying findings as reported at the December 4, 2024 Board Meeting.

<b>Subject</b>	<b>2. McKinney-Vento eligible students to attend Long Branch Public Schools</b>
Meeting	Jan 7, 2025 - Annual Reorganization and Regular Meeting
Category	V. 5000 Pupils - Consent Agenda
Access	Public
Type	Action (Consent)
Recommended Action	Approve the placement of two (2) McKinney-Vento eligible students, deemed domiciled in Howell, District of Origin Long Branch, to attend the Long Branch Public Schools for the 2024-2025 school year.

<b>Subject</b>	<b>3. Settlement Agreement - on behalf of LS</b>
Meeting	Jan 7, 2025 - Annual Reorganization and Regular Meeting
Category	V. 5000 Pupils - Consent Agenda

Access Public

Type Action, Action (Consent)

Recommended Action Motion to approve the Settlement Agreement between the Howell Township Board of Education and JS and LS on behalf of LS.

**Subject 4. Approval of Out of District Placement - Search Day Program**

Meeting Jan 7, 2025 - Annual Reorganization and Regular Meeting

Category V. 5000 Pupils - Consent Agenda

Access Public

Type Action, Action (Consent)

Recommended Action Approve the program tuition for a special education student for the 2024-2025 school year, at the rate of \$41,757.78/\$409.39 per diem plus additional costs. Tentative start date January 8, 2025.

**Subject 5. Approval of Out of District Placement - Harbor School**

Meeting Jan 7, 2025 - Annual Reorganization and Regular Meeting

Category V. 5000 Pupils - Consent Agenda

Access Public

Type Action (Consent)

Recommended Action Approve the program tuition for a special education student for the 2024-2025 school year, at the rate of \$75,688.20/\$420.49 per diem plus additional costs.

**Subject 6. Tuition Student - Runnemedede Public Schools**

Meeting Jan 7, 2025 - Annual Reorganization and Regular Meeting

Category V. 5000 Pupils - Consent Agenda

Access Public

Type Action, Action (Consent)

Recommended Action Accept tuition from Runnemedede Public Schools for a special education student (placed in a mentor group home in Howell) to attend our behavioral disabilities program/change program at Middle School South for the remainder of the 2024-2025 school year effective January 8, 2025 or sooner, at a tuition cost of \$50,828.00/\$282.38 per diem (prorated).

**Subject 7. Settlement Agreement - on behalf of LP**

Meeting	Jan 7, 2025 - Annual Reorganization and Regular Meeting
Category	V. 5000 Pupils - Consent Agenda
Access	Public
Type	Action, Action (Consent)
Recommended Action	Motion to approve the Settlement Agreement between the Howell Township Board of Education and RP and AP on behalf of LP.

## **W. 6000 Finances - Consent Agenda**

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### **Subject 1. Bills and Claims Submitted by Board Secretary**

Meeting	Jan 7, 2025 - Annual Reorganization and Regular Meeting
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Category	W. 6000 Finances - Consent Agenda
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Access	Public
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Type	Action (Consent)
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Recommended Action	Approve the payment of all bills and claims as shown for the periods November 1, 2024 to November 30, 2024, December 1, 2024 to December 13, 2024, December 14, 2024 to December 31, 2024 and January 1, 2025 to January 6, 2025 have been certified by the Board Secretary and filed in the Board Office.
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Pursuant to N.J.A.C. 6A:23A-16.10(c)3, I certify that as of January 6, 2025 no budgetary line item account has obligations and payments, (contractual orders) which in total exceed the amount appropriated by the district board of education pursuant to N.J.S.A. 18A:22-8 and 18A:22-8.1.

Note: Each Board Member will recuse themselves from voting on any payment or portion of payment for reimbursement of expenses for routine, mandated or workshop related items.

#### File Attachments

[Bills and Claims 12-1-24 to 12-13-24.pdf \(602 KB\)](#)

[Bills and Claims 12-14-24 to 12-31-24.pdf \(360 KB\)](#)

[Bills and Claims 1-1-25 to 1-6-25.pdf \(266 KB\)](#)

[Bills and Claims 11-1-24 to 11-30-24.pdf \(81 KB\)](#)

### **Subject 2. November 2024 Board Secretary and Treasurer Report**

Meeting	Jan 7, 2025 - Annual Reorganization and Regular Meeting
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Category	W. 6000 Finances - Consent Agenda
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Access	Public
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Type	Action (Consent)
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Recommended Action	Approve the November, 2024 Board Secretary and Treasurer Reports.
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I, Ronald Sanasac, School Business Administrator, Board Secretary certifies that as of October 31, 2024 no line item has been overextended in violation of N.J.A.C. 6A:23A-16.10 (c) 3, and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.



File Attachments

[Nov Secretary.pdf \(1,041 KB\)](#)

[Nov Treasurer.pdf \(43 KB\)](#)

**Subject**                                **3. Award Bid 11-24 IPM Pest Control**

Meeting                                 Jan 7, 2025 - Annual Reorganization and Regular Meeting

Category                                W. 6000 Finances - Consent Agenda

Access                                    Public

Type                                        Action (Consent)

Recommended                         Award Bid #11-24 IPM Pest Control to E&G Exterminating, Inc, South Amboy, NJ, in the  
Action                                     amount of \$4,075.00 per year from January 8, 2025 through December 31, 2025 as the  
lowest qualified bid received.

**Subject**                                **4. Howell Memorial School – Roofs 7 & 8 Nuclear Survey**

Meeting                                 Jan 7, 2025 - Annual Reorganization and Regular Meeting

Category                                W. 6000 Finances - Consent Agenda

Access                                    Public

Type                                        Action (Consent)

Recommended                         Approve Proposal # 5066220 for Roofs 7 & 8 Nuclear Survey at Memorial School from  
Action                                     Weatherproofing Technologies, Inc., 3735 Green Rd., Beachwood, OH 44122 at a cost of  
\$5,000.00. (Roofing & Envelope Services Bid #ESCJ23/24-30 Co-op #65MCECCPS).

File Attachments

[Project #5066220 Memorial - Roofs 7 & 8 Nuclear Survey.pdf \(231 KB\)](#)

**Subject**                                **5. Architectural Services**

Meeting                                 Jan 7, 2025 - Annual Reorganization and Regular Meeting

Category                                W. 6000 Finances - Consent Agenda

Access                                    Public

Type Action (Consent)

Recommended Action Appoint SSP Architecture for architectural services necessary to complete AC projects at Adelphia Early Learning Center, Greenville School and Memorial School.

**Subject 6. Shared Service Agreement**

Meeting Jan 7, 2025 - Annual Reorganization and Regular Meeting

Category W. 6000 Finances - Consent Agenda

Access Public

Type Action (Consent)

Recommended Action Approve the Shared Services agreement between the Howell Board of Education and the College Achieve Greater Asbury Park for vehicle maintenance services.

File Attachments  
[College Achieve Greater Asbury Park Vehicle Maintenance Agreement.pdf \(171 KB\)](#)

**Subject 7. Purchase of Copiers**

Meeting Jan 7, 2025 - Annual Reorganization and Regular Meeting

Category W. 6000 Finances - Consent Agenda

Access Public

Type Action (Consent)

Recommended Action Approve the purchase of 9 copiers from Stewart Industries, PEPPM Contract #533902-165, for a total cost of \$94,594.33. (MCIA lease funded)

Goals [Over five years, prioritize equitable access and infrastructure enhancement, leveraging partnerships, grants, and budget planning for optimal staff support and student success.](#)

File Attachments  
[9 device howell BOE.pdf \(235 KB\)](#)

**Subject 8. Purchase of Copiers**

Meeting Jan 7, 2025 - Annual Reorganization and Regular Meeting

Category W. 6000 Finances - Consent Agenda

Access Public

Type Action (Consent)

Recommended Action Approve the purchase of 6 copiers from Stewart Industries, PEPPM Contract #533902-165, for a total cost of \$60,191.04. (MCIA lease funded)

Goals

Over five years, prioritize equitable access and infrastructure enhancement, leveraging partnerships, grants, and budget planning for optimal staff support and student success.

File Attachments

[Grant 6 Devices HOWELL TOWNSHIP BOE - ADMINISTRATION BDLG - Sales Order Package #20354747.pdf \(152 KB\)](#)

<b>Subject</b>	<b>9. Purchase of three Type B - 29 Passenger Vans</b>
Meeting	Jan 7, 2025 - Annual Reorganization and Regular Meeting
Category	W. 6000 Finances - Consent Agenda
Access	Public
Type	Action (Consent)
Recommended Action	Approve the purchase of three Type B - 29 Passenger Vans in the amount of \$388,818.00 to Van-Con, Inc., Bid #23/24-21.

File Attachments

[Van-Con Bid #2-24-21.pdf \(88 KB\)](#)

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## **X. 7000 Property - Consent Agenda**

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## **Y. 8000 Operations - Consent Agenda**

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## **Z. 9000 Community - Consent Agenda**

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## **AA. New Business: Non-Consent Agenda Items**

<b>Subject</b>	<b>1. New Business: Non-Consent Agenda Items</b>
Meeting	Jan 7, 2025 - Annual Reorganization and Regular Meeting
Category	AA. New Business: Non-Consent Agenda Items
Access	Public
Type	Discussion

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## **BB. New Business: Addenda to the Agenda**

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## **CC. Comments from the Public**

<b>Subject</b>	<b>1. Public Comments</b>
Meeting	Jan 7, 2025 - Annual Reorganization and Regular Meeting
Category	CC. Comments from the Public
Access	Public
Type	Information

WHEREAS, the Howell Township Board of Education determines that the comments from the public portion of the Board Meetings will last 45 minutes, and

WHEREAS, the Board determines that the public comments portion will be conducted in accordance with Board Bylaw 0164.1, and individuals may be limited to 3 minutes each, and

NOW, THEREFORE, BE IT RESOLVED, that the Howell Township Board of Education will cease conducting business and the meeting will be open to the public at that time for a 45 minute period.

**Subject** **2. May be submitted via email [publiccommentboemtg@howell.k12.nj.us](mailto:publiccommentboemtg@howell.k12.nj.us) Please visit the district website <https://www.howell.k12.nj.us> for instructions and details prior to the meeting date.**

Meeting Jan 7, 2025 - Annual Reorganization and Regular Meeting

Category CC. Comments from the Public

Access Public

Type Information

WHEREAS, the Howell Township Board of Education determines that the comments from the public portion of the Board Meetings will last 45 minutes, and

WHEREAS, the Board determines that the public comments portion will be conducted in accordance with Board Bylaw 0164.1, and individuals may be limited to 3 minutes each, and email comments received may be read into the record, and

NOW, THEREFORE, BE IT RESOLVED, that the Howell Township Board of Education will cease conducting business and the meeting will be open to the public at that time for a 45 minute period.

## **DD. Closing Items**

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**Subject** **1. Adjournment**

Meeting Jan 7, 2025 - Annual Reorganization and Regular Meeting

Category DD. Closing Items

Access Public

Type Action

Recommended Motion to Adjourn  
Action

RONALD SANASAC  
Assistant Superintendent for  
Business Administration/Board Secretary